

VERMILION TOWNSHIP BOARD OF TRUSTEES*Record of Proceedings
Minutes to Regular Meeting Held 4/7/21*

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Baker, Building Official/Zoning Inspector; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 3/17/21 and dispense with the reading of the minutes. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 4/6/21. Trustee Trinter inquired about overtime hours in the office. Fiscal Officer Zsebik explained when an employee leaves there are a lot of extra duties when transitioning from one employee to another that need to be taken care of (systems, emails, forms etc.). There was also work that should have been completed that was not. There is still a lot of work that needs to be taken care of. If everyone was working together there would have been an easier transition, but in our case there was not. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 25158 through 25177 and payment vouchers 124-2021, 125-2021, 126-2021, 127-2021, 128-2021, 129-2021, 130-2021, 131-2021, 132-2021, 133-2021, 134-2021, 135-2021, 136-2021, 137-2021, 138-2021, 139-2021, 141-2021, 141-2021, 142-2021, 142-2021, 143-2021, 143-2021, 145-2021, 147-2021, 148-2021, 150-2021, 151-2021, 152-2021, 153-2021, 154-2021, 156-2021, 157-2021, 158-2021, 159-2021, 160-2021, 161-2021. Warrants and payment vouchers totaled \$60,509.96. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

Resident was in attendance regarding a request for a plot and survey for a new home located at 1012 East Drive Mitiwanga Park. Mr. Baker, Building Official/Zoning Inspector noted the plans were not located, but the homeowner did have association approval to build on the same footprint. Mr. Baker explained it was up to the homeowner to obtain the surveyor. The resident voiced his concern that the two surveyors involved were in disagreement regarding property lines. Mr. Baker stated he understood the resident's frustration regarding the boundary dispute, but unfortunately it was a civil matter and possibly a third party could be contacted for further findings.

SPEAKERS:

No speakers.

(Continuation of Minutes to Meeting Held 4/7/21)

CORRESPONDENCE:

No correspondence.

BUILDING OFFICIAL/ZONING INSPECTOR:

Building Official/Zoning Inspector, Robert Baker, reported for March the Zoning Department issued 7 zoning permits with a total fee collection of \$436.30; the Building Department issued 7 permits with a total fee collection of \$965.00 and total valuation of work being done at \$137,692.38.

Mr. Baker distributed a map that outlined the property lines of resident Mr. Terry Pena, Vermilion County Club Golf Course property and discussed a dispute regarding two surveys. One was completed by former surveyor, Mike Hura, showing the boundary lines at the Cuddeback Cemetery on the corner of Risdan Road and State Route 6 and the second one was from a county surveyor. Mr. Baker inspected the property, and noted Mr. Pena is stating graves are on his property. Mr. Pena was proposing giving up some of the land area by the cemetery in order to gain land for a proposed RV Park site he wants to build. In 2014, Mr. Pena applied for a variance to put some sort of trailers there, but that was denied. Trustee Hill stated there was some uncertainty regarding the stones that were laying on his property whether they were actually graves or just stones that were moved. Mr. Baker recommended getting a third independent surveyor out of the area to try and settle the dispute involving property lines. Trustee Dickel recommended contacting Mr. Mike Farrell, P.E., S.I. from the Erie County Engineer's Office to conduct another survey. Mr. Baker added that Mr. Pena dropped off a full set of plans for the proposed RV Park which will have to be addressed as well, but he understands there was quite a bit of opposition to the park. Trustee Hill stated he would contact Mr. Farrell for a third survey. Mr. Baker asked that Mr. Farrell be briefed on the property dispute prior to conducting a survey.

Mr. Baker stated the iWorQ System was not set up properly and is still being worked on. The Secretary has been really backed up and really working hard to get things done. The system will be updated with no costs involved.

MOTION BY R. Dickel, second by C. Hill authorizing to have Cuddeback Cemetery re-surveyed by Mr. Mike Farrell, P.E., S.I. from the Erie County Engineer's Office. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 3/17/21 – 3/31/21. EMS – 17; Pole Arcing – 1; Open Burn Complaint – 2; Good Intent – 1; Structure Fire – 1 (mutual aid w/Margaretta); YTD: 184 Runs.

Accurate Business Machine was on station March 26th and replaced the west man door keypad. Pad was not functioning 100% and causing entry issues for the fire fighters and deputies.

Waterway was on station March 26th, 2021 and performed ladder & hose testing at a cost of \$2,546.25. One 100-foot section of 5 inches was placed out of service and two 1.75-inch cross sections at 50 foot each were placed out of service due to failure.

All gear and equipment that was purchased with the Cares Act funds arrived and is in service. The Chief sent back two pairs of boots for two different sizes. This will show a credit of funds and then a recharge when these two pairs arrive.

(Continuation of Minutes to Meeting Held 4/7/21)

Fire reports for March 2021 are complete and have been submitted to the State.

Drug license for the department has been renewed for 2021 with the State Board of Pharmacy.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Trustee Hill brought up for discussion the purchase of a vehicle possible a truck with a utility box for the Road Crew and giving the Building Official/Zoning Inspector the old truck. Trustee Hill stated a 2021 Utility Truck from Valley Ford was priced at approximately \$40,000.00. This truck would be in around October or November. Trustee Dickel recommended purchasing a vehicle for the Building Official/Zoning Inspector now and holding off on the Utility Truck and possibly purchasing one down the road for the Road Department. Trustee Dickel obtained quotes for a Ford Ranger from Liberty Ford at approximately \$26,499.25. Trustee Trinter did not have a strong opinion either way. Mr. Baker had price for a Colorado for \$27,550.00 from Pat O'Brien. They discussed price for a Trax at approximately \$20,050.00. Trustee Trinter felt the quickest thing to get a vehicle for the Building Official/Zoning Inspector would be to purchase a car now, instead of waiting six months for a new truck which would just delay obtaining a vehicle, so Trustee Trinter recommended purchasing a car. The Board decided the SUV Chevy Trax is a 4-door and would be the quicker/cheaper way to go. The Board agreed to table the purchase of a vehicle until the next meeting to obtain the pricing for a new SUV Chevy Trax.

Trustee Dickel brought up for discussion the concrete for the office maintenance building. Trustee Hill had obtained prior quotes; whereas the Board was discussing what they felt needed to be done. Trustee Trinter stated they may just need a pad in front of the door and keep the rest stone. Trustee Dickel stated he would like to see concrete to match from the new building over to the old building including handicap accessibility.

MOTION BY R. Dickel, second by C. Hill authorizing to concrete (even with the front) from the new office building to the old building (11 feet and 6 inches thick) and put a 5-foot by 5-foot pad (4 or 5 inches thick) or the back door and obtain comparable quotes. Trustee Hill will follow-up by obtaining two comparable quotes from the previous contractors. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Hill reported there were four stones reset in the cemetery. Poorman Road has been finished and seeded.

NEW BUSINESS:

MOTION BY R. Dickel, second by C. Trinter authorizing payment of \$150.00 for the Vermilion Township Fire Department's Volunteer Fire Fighters' Dependents Fund (Assessment Number ARINV-049555) pursuant to section 146.09 of the Ohio Revised Code to be taken from the Fire District Fund. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 23-21

(Continuation of Minutes to Meeting Held 4/7/21)

MOTION BY C. Trinter, second by R. Dickel authorizing to participate in the 2021 Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract (see Attachment A-1). Vermilion Township hereby requests 250 tons of Sodium Chloride (Road Salt) for the 2021 season and agree to purchase a minimum of 90% through the effective period. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 24-21

Letter dated March 22, 2021 from Pete Daniel, Erie County Administrator, Erie County Commissioners Office regarding the Transportation Improvement District Request for Support. The Erie County Board of Commissioners have begun examining whether the county should form a transportation improvement district (TID), an umbrella organization that would handle transportation projects across jurisdictional lines. They are asking for a letter of support for creating the Erie County TID to the County Engineer by April 30, 2021.

MOTION BY R. Dickel, second by C. Trinter authorizing a "letter of support" be sent to Mr. Jack Farschman, P.E., P.S. Erie County Engineer, 2700 Columbus Avenue, Sandusky for creating the Erie County TID (Transportation Improvement District) to the County Engineer by April 30, 2021.

Fiscal Officer Zsebik stated it was time for renewal of the employee health insurance plan through Waypoint Benefit Solutions. Mrs. Zsebik explained the plan that was replacing the current plan with everything basically the same. There was an 11.48% increase in insurance.

MOTION BY R. Dickel second by C. Trinter authorizing the purchase of Health Insurance through Waypoint Benefit Solutions and adopt the Anthem SOCA Benefit Plan Blue Access PPO effective May 1, 2021 through April 30, 2022. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 25-21

The Board discussed announcing dates to hold workshops for the participation in the restoration project of Cuddeback Cemetery. The Fiscal Officer explained from a risk management perspective a motion to hold workshops for selected dates should be passed and waivers will need to be signed prior to participating in the workshops.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 8:31 a.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald Z. Dickel

Trustee

Carl Hill

Trustee

Charles T. Trinter

Trustee

Vina G. Karres

Township Secretary

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Special Meeting Held 4/13/21***

Meeting was called to order at 10:30 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Baker, Building Official/Zoning Inspector; Tina L. Karres, Township Secretary.

Absent: Frank R. Triana, Vermilion Township Fire Chief.

AUDIENCE PARTICIPATION:

No audience participation.

PURPOSE OF MEETING: PURCHASE OF A VEHICLE

Mr. Robert Baker, Building Official/Zoning Inspector stated he was proposing the purchase of a vehicle. Mr. Baker was able to acquire two quotes for the same vehicle. One from Pat O'Brien Chevrolet for a 2021 Chevrolet Trax LS All-wheel Dr at a cost of \$19,778.30 and a second quote from Spitzer Automotive for a 2021 Chevrolet Trax LS All-wheel at a cost of \$18,700.00 including an add-on with a remote start feature worth approximately \$350.00.

Trustee Hill stated they had a \$40,000.00 estimate for a new truck for the Road Crew and that all they agreed to concerning the Building Official/Zoning Inspector was to give him a vehicle. Trustee Hill stated the road crew carries tools in all types of weather and therefore needs a construction type of vehicle. Trustee Hill stated if the township pays \$20,000.00 for a vehicle for the Building Official/Zoning Inspector now and then waits four years to replace the road crew's truck it will probably cost around \$50,000.00. Trustee Hill recommended spending \$40,000.00 on a new road crew truck and give the Building Official/Zoning Inspector the road crew's older 250 truck. He asked to explain why a new vehicle for the Building Official/Zoning Inspector would be more beneficial. Trustee Dickel explained that the vehicle could hold more people and it didn't make sense to have two big 250 trucks. Trustee Hill said the truck he is proposing is a crew cab that can hold four people. Trustee Dickel stated the road crew did not want a crew cab because it would only have a 6-foot bed. Trustee Hill stated "OK, well that explains that" and that he was trying to save some money. Trustee Dickel stated that he was trying to save money as well and with the gas prices going up the Trax would save on fuel. Trustee Dickel added when the time comes to replace the road department truck down the road, that's when they can reevaluate and possibly purchase a new road crew truck.

MOTION BY C. Trinter, second by R. Dickel authorizing the purchase of a new Chevrolet Trax AWD LS from Spitzer Automotive at a cost of \$18,700.00 (including remote start). Roll Call – C. Hill, no; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 26-21

(Continuation of Minutes to Meeting Held 4/13/21)

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 10:37 a.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald F. Dickel

Trustee

Carl Hill

Trustee

Charles T. Trinter

Trustee

Vina G. Kasses

Township Secretary