

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 3/4/20***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY R. Dickel, second by C. Hill to approve minutes to regular meeting held 2/19/20 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by R. Dickel to accept the Treasurer's Report and Financial Packet dated 3/3/20. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter to approve and pay warrants 24260 through 24294. Warrants totaled \$31,852.86. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following:

**AUDIENCE PARTICIPATION:**

Vermilion High School students were in attendance to meet requirements for an Advanced Placement (AP) Government Class in which they are required to attend two government meetings per year.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

Memo received March 2, 2020 from the Erie County Board of Developmental Disabilities extending an invitation to Business After Hours to be held on March 25, 2020 at 5:00 p.m. at the Erie County Board of Developmental Disabilities located at 4405 Galloway Road in Sandusky.

Citizen Advisory received March 2, 2020 from the Ohio Environmental Protection Agency. Ohio EPA will hold a public meeting at 6:00 p.m. on Tuesday, March 10, 2020 to accept comments on a proposal to dredge the Sandusky Harbor federal navigational channel. The U.S. Army Corps of Engineers in Buffalo, N. Y. has applied for a water quality certification for the project. The meeting will be held at Erie County Downtown Office Building located at 247 Columbus Ave., in Sandusky.

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Ohio EPA values comments from the public and will accept written comments about the certification until March 16, 2020. Comments should be emailed to [epa.dswcomments@epa.ohio.gov](mailto:epa.dswcomments@epa.ohio.gov) or mailed to EPA-DSW, Attention Permits Processing unit, P.E. Box 1049, Columbus, Ohio 43216-1049.

#### BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for February the Zoning Department issued 5 zoning permits (\$639.15), 1 variance application (300.00), with a total fee collection of \$939.15; the Building Department issued 6 permits with a total fee collection of \$1,600.00 and total valuation of work being done at \$315,752.00.

On Tuesday, March 10, 2020 at 7:00 p.m. the Board of Zoning Appeals will hold a meeting at the Vermilion Township Office Complex located at 1907 State Road in Vermilion regarding a variance request from Brian Novotny, 15010 Haber Road, Vermilion Township. Mr. Novotny is requesting a variance of Vermilion Township's Zoning Resolution Section 17.6 which requires screening to be installed along property line abutting a residentially zoned property. This would be his west property line.

On Friday, February 21<sup>st</sup>, Mr. Kurtz attended the Sherod Park Master Plan Update Planning and Design Workshop. This meeting was put on by the Vermilion Parks Department and was very well attended. They discussed improving the Park's entrance signage, improving the main entrance design and parking facilities, cleaning and restoring the Sherod Creek, and creating better beach access for the fire department.

Mr. Kurtz met with three representatives from the Kiwanis Club. They are expanding into the City of Vermilion and Vermilion Township and took this opportunity to introduce themselves and to better understand the needs of the community. They are looking for new members and are meeting Thursday, March 5, 2020 at Martino's International Cafe located at 4415 Liberty Avenue in Vermilion at 5:00 p.m.

The post cards from the United States Census Bureau should be arriving within the next couple of weeks. Reminder to residents to please complete the census. The information the Census Bureau collects will dictate how many representatives will be allocated in Washington for local governments and the amount of tax dollars we will receive. Federal law prohibits personal information from being shared by any local, state, or federal agency.

#### VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 2/19/20 – 2/29/20. CO Alarm – 2; EMS – 16; MVA – 2; YTD: 102 Runs.

February runs are completed and have been submitted to the State.

Ropes refresher class that was scheduled for March 8, 2020 and March 15, 2020 will now be held on March 8, 2020 and March 22, 2020. This was a rescheduling from EHOVE.

Bay door #2. The spring broke on March 1, 2020 after returning from an early morning run. Harbor Door was contacted, and door spring has a temporary fix as of Monday morning. A new spring has been ordered and will be installed when it arrives.

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Girl Scout Troop 50301 was on station Monday, February 24, 2020 for a tour of the firehouse and equipment. The department was very pleased to welcome them to Vermilion Township Fire Department.

Trustee Trinter inquired about the repair of Engine 822. Chief Triana explained that Finley Fire is in the processing of repairing the engine.

#### NORTHERN OHIO RURAL WATER REPRESENTATIVE:

Trustee Trinter reported Northern Ohio Rural Water is planning on installing, possibly this year, a new supply line coming from Baumhart Road, Lorain County, along North Ridge Road to Gore Orphanage Road, Lorain County following the high tension wire up to State Route 60. It's an additional supply line for the pump station at Mason Road and State Route 60.

#### OLD BUSINESS:

No old business.

#### NEW BUSINESS:

Chief Triana distributed the Vermilion Township Fire Department 2019 Annual Report for the Board to review and gave a brief summary of various items on the report.

Mr. Kurtz, Building Official/Zoning Administrator informed the Board about a property, with multiple property owners, that a hearing will be scheduled in the future. Mr. Kurtz stated he has been working with the listed property owner for a few years and progress was made in the beginning, but it has been quite a while since anything has been done. Mr. Kurtz stated all efforts to take care of the issues have been exhausted at this point in time. This property will be requested to be declared a nuisance and will be coming back to the Board in the near future.

A letter was received from Beth Wilson, Local Agency Liaison, Ohio Department of Transportation regarding the 2020 Anticipated State Route Closures and Local Designated Detour Routes. This was sent to John D. Farschman, P.E., P.S. Erie County Engineer's Office concerning the upcoming Erie County project 501(19) ERI Deck Overlay PID 105587 which will include road closures. This project includes the closing of the Joppa Road overpass (SR2) between Frailey Road and Barnes Road. This will be closed for 45 days. The local maintenance detour route (LMDR) will be determined. Local governments are encouraged to check the condition of the roadways that will be included in the LMDRs and prepare them to handle an increase in traffic. All structures should be checked to see if there are any weight restrictions. If there are weight restrictions, the appropriate signs should be posted restricting vehicle weight on the LMDR local roads.

Trustee Dickel stated all road inspections have been completed. The following roads to be striped include Cherry, Furnace, Kneisel, Sperry and possibly Trinter if any maintenance or seal coating is completed on this road. Trustee Dickel recommending seal coating Trinter Road through the county this year. Microsurfacing can possibly be completed after seal coating. The Board agreed to the recommended road maintenance.

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MOTION BY R. Dickel, second C. Trinter authorizing the following 2020 Road Maintenance for various township roads to include the striping of Cherry, Furnace, Kneisel, Sperry and possibly Trinter if maintenance or seal coating has been completed on this road. The Road Inventory and Maintenance form will be forwarded to the Erie County Engineer’s Office with the estimated expenses.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO.** \_\_\_\_\_

Trustee Dickel brought up for discussion ordering bins for Spring Clean-up and recommended ordering six bins to start. The Board agreed to order six bins.

The Erie County Township Association Meeting will be held at the Vermilion Township Office Complex, located at 1907 State Road in Vermilion, on Thursday March 12, 2020 at 7:00 p.m.

Trustee Hill stated the road crew reported the brake light on the 1-ton dump truck is in need of repair and they will be getting a few estimates. He also reported the Western Star truck has a heating issue that needs repair so after plowing season they will investigate the issue.

MOTION BY C. Trinter, second by C. Hill to renew the annual one-half page ad in full color listing motels and cabins in Vermilion Township for the 2020 “Visit Vermilion” tour guide at a cost of \$475.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO.** \_\_\_\_\_

Notice dated February 13, 2020, from the Ohio Division of Liquor Control regarding the liquor license for a change in ownership name from Mickey Mart Inc. to Danop LTD DBA Mickey Mart 52 located at 1718 SR 60, Vermilion Township, Vermilion Ohio 44089.

MOTION BY R. Dickel, second by C. Trinter stating the Board of Trustees of Vermilion Township do not request a hearing regarding the renewal liquor license for a change in ownership name from Mickey Mart Inc. to Danop LTD DBA Mickey Mart 52 located at 1718 SR 60, Vermilion Township, Vermilion Ohio 44089. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:05 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

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Trustee

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Trustee

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Trustee

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Township Secretary