

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 10/06/21***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Baker, Building Official/Zoning Inspector; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 9/15/21 and dispense with the reading of the minutes. Roll Call – C. Hill, no; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 10/5/21. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 25393 through 25401 and payment vouchers 452-2021, 453-2021, 454-2021, 455-2021, 456-2021, 457-2021, 458-2021, 459-2021, 460-2021, 461-2021, 462-2021, 463-2021, 464-2021, 465-2021, 466-2021, 467-2021, 468-2021, 470-2021, 471-2021, 472-2021, 473-2021, 474-2021, 475-2021, 476-2021, 479-2021. Warrants and payment vouchers totaled \$26,477.85. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

Mrs. Sandy Cannon, resident, extended a thank you to Mr. Robert Baker, Building Official/Zoning Inspector for assisting her and answering questions pertaining to installing a dog run.

Mrs. Maurine Schmidt, resident, thanked the Board for inspecting and addressing the trees on north Ridsen Road that they reported as possible safety concerns and also thanked Trustee Hill for advising them how to handle the situation upon the initial contact.

**SPEAKERS:**

Mr. Dave Hoffman, Main Street Vermilion, was in attendance to discuss the Erie Shores & Island Publication Advertisement that the township has supported over the years to advertise their cottages/hotels. Mr. Hoffman also complimented the township on their road mowing and how nice the cemetery looked with the grass mowed and the stones straightened. Mr. Hoffman asked the Board if they had any questions regarding the annual request for co-op advertising support.

**CORRESPONDENCE:**

Memo received from the Trustees of the Vermilion Education Foundation extending an invitation to attend their annual dinner on Monday, October 18, 2021, at the Vermilion Boat Club located at 5416 Liberty Avenue in Vermilion.

(Continuation of Minutes to Meeting Held 10/06/21)

**BUILDING OFFICIAL/ZONING INSPECTOR:**

Building Official/Zoning Inspector, Robert Baker, reported for September the Zoning Department issued 5 zoning permits a total fee collection of \$557.20; the Building Department issued 12 permits with a total fee collection of \$2,850.00 and total valuation of work being done at \$310,253.00.

Mr. Baker informed the Board an application was received from resident Heather Milliron to become a member of the Zoning Commission. Her application was reviewed and appears to be very qualified. The Zoning Commission basically creates the laws of the township. The Zoning Commission confers with the Erie Regional Planning Commission and works with the prosecutor. All amendments have to be approved the Board of Township Trustees.

Trustee Hill asked who authorized the safety alert. Mr. Baker stated he initiated the safety alert and conferred with Fiscal Officer Zsebik about putting it in the paper. Trustee Hill asked if it needed to go through the Board. Mr. Baker explained it was a safety issue. Trustee Hill asked who authorized it to be a safety issue. Mr. Baker stated as a Building Official he authorized it as a safety issue. All invoices pertaining to the safety alert will be available through the Fiscal Officer.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana's report: Fire Runs between 9/1/21 – 9/30/21. EMS – 52; Commercial Fire Alarm – 2; Brush Fire – 2; Transformer Fire – 1; Tree Down in Roadway -1; Citizen Concern – 1; MVC – 3(w/injury); CO Alarm – 1; Structure fire – 1 (M/A Vermilion City); Odor Investigation – 1; YTD: 599 Runs.

September runs are completed and have been submitted to the State.

Low air alarm issue with Engine 821 has been corrected, 831 master drain repaired and oil changes for engines, rescue and tanker are complete. They were all corrected by the Sutphen Fire Corporation service technician.

The Chief would like to thank all who attended, worked and/or donated to the Firefighters Association Spaghetti Fund Raiser. Very successful event.

October 10, 2021, the Firefighters Association will be having a Pancake Breakfast on Station. Doors open at 8:00 a.m. and will serve until 12:00 p.m. Donations at the door.

October 30, 2021, from 2:00 p.m. to 4:00 p.m. Halloween Event at Pat O'Brien Chevrolet which will be geared toward the 12-year-old and younger children and the VTFD will be in attendance.

October 31, 2021, Halloween Night at the station from 6:00 p.m. to 8:00 p.m.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

(Continuation of Minutes to Meeting Held 10/06/21)

OLD BUSINESS:

Trustee Hill stated the estimate from Valley Ford in Huron for repair of the Ford Truck F450 cooling system, previously approved, was \$1,332.13. The estimate for the repair of the transmission pan gasket leak was \$1,460.55.

MOTION BY C. Hill, second by R. Dickel authorizing Valley Ford in Huron to repair the transmission listed items for the Ford Truck F450 at a cost of \$1,460.55. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Hill stated the stone work has been completed at Cuddeback Cemetery and the final bill is \$3,000.00.

NEW BUSINESS:

Chief Triana stated 811 will be taken to L & M for seal repairs and 841 will also be taken in for a module code repair. The Chief also informed the Board they will be getting a bill for a taillight repair on a resident's car which happened during an EMS call.

MOTION BY R. Dickel, second by C. Hill authorizing to advertise for temporary help/part-time snowplow operators. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Hill authorizing to pay eighteen (\$18.00) per hour to temporary help/part-time snowplow operators for the Road Department. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Hill discussed a tree in Cuddeback Cemetery that has two limbs that need to be cut. Trustee Trinter recommended the Board inspect the tree to see what needs to be done.

MOTION BY R. Dickel, second by C. Hill authorizing to advertise for temporary help part-time snowplow drivers with a CDL Class B with air brake endorsement. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by C. Hill approving renewal of the annual 2022 advertisement donation for Main Street Vermilion, Inc. at a cost of \$2,340.00 towards the ad placement in the Erie Shores and Island Publication. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 45-21

MOTION BY C. Trinter, second by C. Hill authorizing the appointment of Ms. Heather Milliron to the Vermilion Township Zoning Commission for a five (5) year term to commence on October 6, 2021 and expire on July 31, 2026. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 46-21

(Continuation of Minutes to Meeting Held 10/06/21)

MOTION BY R. Dickel, second by C. Trinter authorizing to advertise in the Vermilion Photojournal's Annual "Wacky" Woollybear Festival section for 2021 with a one fourth page ad listing motels and cabins in Vermilion Township at a cost of \$235.00. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 47-21

MOTION BY R. Dickel, second by C. Hill authorizing payment regarding the Erie County Emergency Management Agency and HAZ MAT Team Participation Fee combined for 2021 at a cost of \$1,582.40. The participation fee is based on the U.S. Bureau of Census, January 2010 figures; \$.25 Per Capita for 4,945 persons is \$1,236.25 (EMA) and \$.07 per capita for 4,945 persons is \$346.15 (HAZ MAT). Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 48-21

Fiscal Officer Zsebik reported the township received three monetary donations. One from the Vermilion Rotary Club, Vermilion and two from the Veterans of Foreign Wars (VFW) of the U.S. Holland -Bond Post 7576, Poorman Road, Vermilion. The first donation was for the Cuddeback Cemetery Endowment Fund in the amount of \$250.00; the second and third donations were for the Vermilion Township General Fund in the amount of \$2,000.00 and the Road Department for tools in the amount of \$700.00. The Board would like to thank the Vermilion Rotary Club and VFW for their generous donations. Thank you letters will be sent.

MOTION BY: R. Dickel, second by C. Hill to adjourn the regular meeting at 8:04 p.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald F. Dickel

Trustee

Trustee

Charles T. Trinter

Trustee

Vina G. Karses

Township Secretary